

Marshfield Parish Council held a meeting on Tuesday 17th May 2022 at 7.10pm in the Church Hall following the Annual Parish Council Meeting.

Cllrs present: Cllr G LeMasonry Cllr H Finnegan Cllr R Veitch Cllr A Christie Cllr D Brooks
Cllr R Snow Cllr B Homent Cllr M Smith Cllr P Hogben

+ 2 members of the public

Apologies: None

Confirmation of previous minutes

Proposed by Cllr Veitch, seconded by Cllr Christie, carried unanimously.

Items from the public

None

Matters arising

- a) Highway Matters – Vehicle in Sheepfair Lane has been moved. PC to request schedule of verge and hedge cutting from SGC for A420 and Lanes around the village. Potholes on Ashwicke Road after bend near school gates. PC to report collapsed kerb outside Weir Cottage. PC to report streetlight 17 on High Street as jammed on.
- b) Marshfield Outdoor Recreation Association – Nothing.
- c) Marshfield Community Land Trust – Still in negotiations with contractors.
- d) Sustainable Marshfield – Weir Pool looking good, water levels good. Lucy Rees from SGC visiting various sites in the village on 4th June. LNAP being collated into 1 document.

Planning

Kirkland West Littleton Road. Works to crown reduce by 2.5 m and height by 2m a row of Conifer trees and crown reduce 1 by 4m. P22/02656/TCA

No Objection proposed by Cllr Snow, seconded by Cllr Homent, carried unanimously.

5 Tormarton Road Marshfield. Creation of a vehicular access. P22/02590/F

No Objection proposed by Cllr Christie, seconded by Cllr Brooks, carried unanimously.

111 High Street. Works to crown reduce 1 Cherry tree to leave a finished height of 9 m and a radial spread of 4.5 m, 1 Ash tree to leave a finished height of 11 m and a radial spread of 4 m and 1 Beech tree to leave a finished height of 8 m and a radial spread of 2.5 m. Cut overhanging branches on 1 Pussy Willow back to boundary. P22/02408/TCA

No Objection proposed by Cllr Hogben, seconded by Cllr Smith, carried unanimously.

137 High Street Marshfield. Replacement windows on first and second floor of north elevation. P22/02370/HH

Cllr Hogben declared an interest and left the meeting.

No Objection proposed by Cllr Veitch, seconded by Cllr Smith, carried unanimously.

Cllr Hogben re-joined the meeting.

40 Withymead Road Marshfield. Erection of single storey side and rear extension to form additional living accommodation. P22/02334/HH

No Objection proposed by Cllr Homent, seconded by Cllr Veitch, carried unanimously.

44 High Street. Partial demolition of internal and external walls, erection of a single storey side/rear link extension, alterations to basement staircase and the application of damp-proof membrane to basement walls. Removal of existing first floor bathroom and installation of 2 first floor bathrooms. Installation of timber studwork and plaster to detached storage room to form habitable room. Reroof former tannery outbuilding and installation of new windows, doors, staircase and wall lining to facilitate the formation of a two-storey outbuilding. P21/06941/LB (Revised proposals)

No Objection proposed by Cllr Brooks, seconded by Cllr Snow, carried unanimously.

Approved Planning

Tanners Court Tanners Lane. Works to 2 Sycamore trees reduce in height by 5 metres and reduce in width by 3 metres, back to previous pruning points. P22/02014/TCA

Pitt Farm 3 East End. Variation of condition 7 and 8 attached to P21/05971/LB to replace drawing PL-10 with PL-10C, PL11 with PL-11C and PL14 with PL14C. Demolition of modern extension and stone sheds, partial conversion of stables to living accommodation and erection of a single storey rear extension to form additional living accommodation. P22/01383/RVC P22/01312/RVC

Wisteria View Gloucester Road Cold Ashton. Erection of 1 ancillary outbuilding (resubmission of P21/07696/F). P22/01703/HH

Cemetery Trees

Greenway Tree surgery confirmed that trees would be evened up on both sides.

Cllr Christie proposed that the PC offer the work to Greenway Tree Surgery, seconded by Cllr Brooks, carried unanimously.

Remembrance Bench

PC received a resident request to place a Remembrance Bench in Fairfield Close, PC agreed this would be a good idea. Cllr Brooks added that more benches were needed in the village, suggested St Martins Lane, Sheepfair Lane, Weir Pool and Bus Stop. PC to look into what permissions are required for this.

Jubilee Update

All plans going well, QPJ Grant monies already spent, PC confirmed support with funds up to £3,000.00 as previously agreed. Update and Poster to be circulated to all Councillors.

Community Centre Grant Request

The Community Centre have requested a Grant of £15,000 to help with the costs of bringing the building up to date with the installation of insulation, double glazing and LED lighting. The PC discussed this and are minded to approve the Grant recognising the value of this asset to the Community. A decision will be made in 4 weeks time. The PC have reserves of £35,000 for Capital Expenditure on Community Projects and will consider Grants accordingly.

Correspondence

Matthew Lipton – Re changes to Grazing rights.

Martin Smith – Resignation. Cllr LeMasonry thanked Cllr Smith for his services to the Council including all the help and advice he has been able to offer.

Finance

After the following transactions the balances are: C/A £33,942.40 D/A £85,247.77 NatWest £33,232.57

Prestige Grounds	£1,640.40	Grass cutting and white lining
EDF	£61.20	Electricity at Pavilion
MJ Church	£256.61	Skip at Cemetery
Starboard Systems	£561.60	Scribe Software Licence
Davis Groundworks	£1,795.20	Groundworks at Withyworld
Rachel Hollyer	£1,400.72	Clerks Salary
James Chiddy	£184.40	Bins, gates, grass seed
Nest	£236.84	Pension Payments
Viking	£178.88	Office Supplies
South Glos Council	£27.76	Bin Collection at Withymead
Cherry Ripe Management	£750.00	Steel Band for QPJ Event at Community Centre
Circus Antics	£600.00	Circus Skills Events for QPJ Celebrations

Finance Schedule proposed by Cllr Hogben, seconded by Cllr Snow, carried unanimously.

Internal Auditor visited to check and verify all records and discuss reserves held in account by the Council.
The Council will be carrying over in excess of £133,000.00. This is twice the annual precept and the external auditor has requested an explanation for this:
£33,000 is held in reserve for Capital Projects at the Playing fields/Pavilion.
£35,000 is held in reserve for Capital Expenditure on Community Projects

Allocation of Reserves proposed by Cllr Hogben, seconded by Cllr Christie, carried unanimously.

District Councillor Feedback

None

Matters for Discussion

Cllr Smith made a suggestion for some planting of trees in Fairfield Close.
Cllr Brooks advised that a Jubilee Canopy was going to be planted from Green Lane to St Martins Park.

Date of Next Meeting – 31st May 2022 in Tolzey Hall

Meeting closed at 9pm

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